



**2023 Leonardtown Façade Improvement Grant Program
Guidelines/Application**

**Deadline for Application
May 5, 2023**

1. I, the applicant, have read the Façade Improvement Guidelines for Downtown Leonardtown and understand the criteria for approval of my application.
2. I further understand and agree that this is a “GRANT PROGRAM” and that this is not a guarantee of acceptance for funding. I further understand the process for acceptance.
3. It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinances, and other applicable regulations. A Leonardtown building permit may be required.
4. It is expressly understood and agreed that work completed prior to final approval is ineligible for funding.
5. It is expressly understood and agreed that the applicant will not seek to hold the the Town of Leonardtown, its agents, employees, officers and/or directors liable for any property damage, personal injury, or other loss related in any way to the Façade Improvement Program.
6. The applicant shall be responsible for maintaining sufficient insurance coverage for property damage and personal injury liability relating to the Façade Improvement Program.

7. The applicant agrees to maintain the property and improvements.

8. The applicant authorizes the Town of Leonardtown to promote an approved project including but not limited to displaying a sign at the site, during and after construction, and using photographs and descriptions of the project in materials and press releases.

9. The Town of Leonardtown reserves the right to make changes in the guidelines of the Façade Improvement Program, between projects.

Signature of Applicant _____

Date _____

If the applicant is not the property owner, please have the property owner or an authorized representative review the application and sign below.

As owner of the property at _____, I have reviewed the above application and authorize the operator of _____ at said address to perform the façade improvements described above as part of the Leonardtown Façade Improvement Program.

Signature of Property Owner _____

Date _____

FY23 Leonardtown Program Application for Façade Improvement

General and Background Information

Name of Applicant/and business name if applicable:

Address: _____

Telephone (Cell): _____

(Work): _____

Address of work: _____

Owner of address where work will be performed (if other than applicant):

Address of owner: _____

Telephone Number: _____

Type of work to be completed: _____

*Attach Cost estimates, before photos and supporting documentation.

Cost of work to be completed: _____

Amount of funding requested to complete work: _____

Estimated date to start work: _____

Estimated completion date: _____

Current Use of Building

1st Floor _____

2nd Floor _____

3rd Floor _____

Will uses change following completion of this project? Yes ___ No ___

If yes please explain. _____

Below, the applicant acknowledges his understanding that all local and state building codes and laws will apply. The applicant agrees to match 1:1 the dollar amount of the project.

I, the applicant, have read and understand the Leonardtown Façade Improvement Program and agree to abide by the conditions as set forth in this Program. I hereby affirm that all information included on this form is true and accurate to the best of my knowledge.

Signature of Applicant: _____ Date: _____

Printed Name _____

Signature of Owner consenting to work to be performed on said property:

_____ Date: _____

Printed Name _____ Phone # _____

Approval of Leonardtown Town Administrator

Signed: _____ Date: _____

Amount of funds approved by Leonardtown Façade Improvement Committee:
