



COMMISSIONERS OF LEONARDTOWN

22670 Washington Street
P. O. Box 1
Leonardtown, Maryland 20650
(301)475-9791 * Fax (301)475-5350
jackie.post@leonardtownmd.gov

Mrs. Jackie Post
Fiscal Clerk
Commissioners of Leonardtown
P.O. Box 1
Leonardtown, MD 20650

Re: Property Address: _____

Utility Account No.: _____

Dear Mrs. Post:

I request that the following service(s) be discontinued at the above property on _____ and remain inactive until _____ or further written notice:

- _____ Water & Sewer
- _____ Bay Restoration Fee (can only be inactive if water and sewer are inactive)
- _____ Trash Service

Discontinuing water service means the water will be turned off. Leaving the water on could result in usage which would require payment of the minimum water, sewer and Bay Restoration fees.

Date: _____

Signature: _____

Print: _____

Mailing Address: _____

Phone: _____

Email: _____

FOR PROPERTY OWNERS ONLY